

St. Paul's Lutheran Church - Board of Directors Meeting Minutes August 5, 2020 (via conference call)

2020 St. Paul's Board of Directors Present:

Zac Huffman, Bernice Prescott, Cyndie Dixon, Rick Wood, Jen Houck, Diane Segelhorst, Pastor Teklu

Not present: Tom Cook

The meeting was called to order at 5:33 p.m.

Pastor Teklu offered opening prayer, thanking the Lord for His protection and presence and for the opportunity to serve and seeking His guidance.

The minutes of the July 28, 2020 BoD meeting were approved as presented.

Pastor's Report

1. Member/family meeting update: Pastor Teklu reported meeting with four families during the current week, for a total of 14. More meetings are scheduled. Meeting the families individually enables him to better serve their needs.
2. Visitations: Six at-home families have been visited; most visits are currently via telephone, but will be in person when it is reasonable to do so.
3. Adult Bible class is studying Galatians; a new phone number will be announced.
4. Pastor Teklu expressed his appreciation for patience as he learns the worship services practices by through the services.
5. Meetings include those with the worship team, a circuit meeting and weekly meetings with Zac Huffman.
6. Pastor Teklu met with Linda Craig concerning the CCCC. They are discussing an immediate relief kit that may be prepared and given to prospective CCCC clients who meet her at St. Paul's prior to their referral to other resources. This could include a quilt, water, snacks and possibly gift cards for groceries and/or gasoline. Pastor Dave has advised Pastor Teklu re the processes he followed. The goal remains to refer people to the CCCC resources.
7. The next ministry planning meeting is scheduled for August 12, at 10:00 a.m.

Open Items from Last Meeting

1. Live streaming - communion update: Pastor Teklu and Michelle Angeli are developing material to be live streamed during communion; several videos are available for this purpose.
2. Return of outside groups: A call was held with Chris from AA on August 4 and a follow-up is scheduled for early September. He understands why their groups may not yet return to St. Paul's. He was advised that, when that time comes, they will need to provide cleaning after their use, that the kitchen may remain off-limits and that sign-in sheets will be needed. The sign-in sheets are for their use in the event contact tracing is required; we would only need to be informed if someone

in their groups became ill. They are currently meeting only via YouTube or live streaming.

3. The St. Paul policy document review with Pastor Teklu is scheduled for August 12 at 11:30 a.m., either in person or via conference call. Diane Segelhorst offered to receive and consolidate the comments of any BoD members who cannot participate.

Current Agenda Items

1. Reopening Ad-Hoc Planning Committee: No new issues have been identified. A question had been raised as to whether we needed to request that attendees sign a waiver of liability. Our insurance company has advised that the church would not be deemed liable as long as we had done everything we could to create a safe environment, which we are doing. It was agreed that a waiver requirement is not needed or desired.
2. Charlton Henry will begin his "Music in the Parking Lot" rehearsals with his students on Friday, August 7, from 5:00 to 6:00 p.m. and 6:15 - 7:30 p.m. Zac will ensure that Charlton knows cleaning will be required if anyone uses the restrooms.
3. Eternal flame candle dedication is scheduled for August 16, pending a decision on the plaque that identifies items that are memorialized. The dedication plaque must be updated for the new eternal flame, but the consensus of the BoD was that the plaque need not be updated prior to the dedication. The dedication will proceed on August 16, with notice that the plaque will be updated.
4. The worship committee has recommended that the following worship service and education times be established for use at least through September:

Worship 9:30 to 10:30 a.m.

Adult and youth Bible study and education hour: 10:45 to 11:45 a.m.

It was noted that at this time the in-person attendance does not warrant two worship services and that, despite the schedule, there are no plans for in-person children's Sunday School at this time. The committee will meet again on October 11. The intent is to return to two worship services at a future date, when more persons are attending in person. Eventually the worship committee desires to have the schedule provide the early service, then an educational hour, and then the late service. Concern was expressed that some families may choose either Sunday School for their children or a service, but not both if they are at different times. Pastor Teklu advised that children should be in both Sunday School and the service, as one's purpose is to learn the Bible and the other's is to learn to worship. The possibility of holding confirmation class during the education hour was discussed. A suggestion was made that the liturgy be reintroduced to the single service at some point; Pastor Teklu will discuss this with the worship committee. It was noted that the committee's current endeavor is to promote unity in the single service, rather than structuring it as contemporary or traditional or blended.

5. Electronic sign messaging training will be scheduled by Rick Wood once he establishes access to the computers in the church. Rick advised that the sign may be completed this week and that we need to limit the number of scrolls posted at any one time and keep the messages' content fairly basic. Rick will provide guidance on the messages limits and uses.

6. Service Views:
 - July 5: 77 total (47 in person, 26 live streaming, 4 audio)
 - July 12: 137 total (55 in person, 78 live streaming, 4 audio)
 - July 19: 82 total (38 in person, 38 live streaming, 6 audio)
 - July 26: 60 total (35 in person; 21 live streaming, 4 audio)
 - August 2: 64 total (26 in person; 34 live streaming, 4 audio)

It was noted that the phone for audio transmission is now being placed next to a streaming computer, which is providing much better audio for listeners.

The meeting was adjourned at 6:35 p.m.

Respectfully Submitted,
Bernice Prescott, Secretary