

St. Paul's Lutheran Church - Board of Directors Minutes

April 13, 2025

2025 St. Paul's Board of Directors:

Zac Huffman, Bernice Prescott, Cyndie Dixon, Madonna Howard, Patrick Dugan, Chad Muntz, Paul Koch, Pr. Schreiber

Present: Pastor Schreiber, Zac, Cyndie, Bernice, Chad Madonna, Paul

Zac call the meeting to order and Pastor led us in prayer.

The March 13, 2025 BoD meeting minutes were approved.

Treasurer's Report - March, 2025

March Budget Status: 101.61% of goal; up from February 83.05%

- Offerings YTD: \$55,880.82; over goal by **\$896.93**
- Expenses YTD: \$53,645.78; under budget **\$2,452.88**
- Overall YTD: all income minus expenses **\$3,349.81**
- 2025 budget: \$228,523.25; \$3,601.00 decrease over 2024
\$4,394.68/wk needed to meet budget

Madonna moved and Chad seconded the approval of the Treasurer's Report.

It was reported that Pastor and his wife purchased a new home in Annapolis, Maryland. They will settle in May. At settlement, St. Paul's will disburse a \$70,000 check that will be forgiven at the rate of \$7,000 per year over a ten-year period.

Jerry reported that our LCMF 2-year Term Note (#9863) at 4.25%.

Pastor's Report: Pastor thanked the congregation for their continued prayers and support.

- Circuit Visitor:

~Pr. Matt Hilpert, Galilee Lutheran, Pasadena, MD
808-347-2876 (M), 410-255-8236 (O)
m.hilpert@glcpasadena.org

Open Items from Last Meeting:

1. *Strategic Plan (SP):* Vision Refresh with Tina Jasion, 9/21/24
 - A 2nd meeting with Tina is tentatively scheduled for May 7, 2025
 - The Senior Fellowship "Lunch & Learn" outreach program, part of the Strategic Plan begins Wed, April 16. This will continue every 3rd Wednesday of the month. Penny Courtney is taking the lead of this program.
2. *Streaming Video & Audio*

- The computer issues continue and the Proclaim PC needs to be replaced. Dan Mitchell has tried to correct the problem.
- There continues to be “White, background noise” during streaming. We will not live stream on Facebook due to privacy and security concerns. The camera angles will be adjusted to address privacy concerns. Pastor will use clips from services to post on Facebook.
- Service streaming sound issue in nursery remains.

Electronic Sign – Zac reported that he has contacted the company, Yesco to proactively monitor the sign for outages. We will only be changed for time and materials.

Current Agenda Items:

1. Education – Cyndie

Currently, we are not conducting an Adult Form, however, a survey will be sent to the congregation to acquire information regarding the congregants’ desires for subject matter and times that are convenient.

2. Outreach – Bernice

- CCCC monthly specified food donations for April is mac & cheese.
- Shut-in CARE bags continue. A \$250.00 Thrivent Action Team card is providing funds to support this ministry.
- Zac wrote a newsletter article encouraging Thrivent members to apply for Action Cards to support various ministries at St. Paul’s.

3. Property Updates – Zac

Re: Fellowship Hall window replacement project

American Remodel has been selected for replacement. All 5 windows will be replaced for \$8,495.00, now \$8,070.25. Installation is scheduled for April 21, 2025.

4. Social Media – Pastor suggested that we announce on social media that St. Paul’s has a dynamic new pastor.

5. Youth - Chad

- The Youth Project, “Bags of Hope” continues. Currently, no supplies are needed. The basket of bags is still in the Narthex and the congregation is encouraged to take one and distribute to the needy throughout the community.
- Youth team/groups meet every 2nd Sunday
 - April 13: Trinity of Bowie
 - May 11: TBD

6. Fellowship – Jen Houck

The first, (twice monthly) Fellowship Sunday was held April 6 and was well attended.

7. Safety Team (Ruth Hakulin, Judy Tribby, Sandi Corwin, Patrice Jenstrom)

- An AED, Spanish edition, Lifepak CR2 purchased and was installed on March 6 in Narthex
- An AED training will be schedule. TBD

- Additional CPR classes being explored

8. *Organ Updates:*

The organ needs tuning and repair. A consultation is being scheduled. On March 6, Allen Organ visited and recommendations are pending.

Several members visited R. A. Daffer Church Organs. There are several options and recommendations are pending. This is the first step of a process that will require the approval of the BoD and/or the congregation's approval depending on the amount spent. Chad suggested we look into various financing options. There are third party options, particularly, from Roger's Organs that provide 75% financing to churches.

10. *Church Cleaning – Zac*

- Zac met with Pr. Juan & Evan Flores on March 28, 2025 to review agreement
- Issues were discussed regarding items that need additional focus
- Request BoD approval for 7/1/25 pay increase from \$500/mo to \$600/mo. It was approved.

9. *2025 SED Convention:*

- Scheduled for May 5 – 9, 2025
- The proposed SED Bylaw changes were received for possible comment
- Bernice Prescott is St. Paul's voting delegate

10. *Worship:*

The Jane and the Worship team investigating options to replacement robes which are 30 years old.

11. Madonna suggested that we have a basket to collect the used communion cups as the acolyte moves too fast. This will be communicated to Jane through Bernice and Pastor will announce.

12. Next BoD meeting: 6:00 PM Wednesday May 14, 2025

Service Views 2025:

Sunday Services:

2024 Avg:		70 total (48 in person, 22 via stream)
Jan Avg:	9:30 AM	104 total (55 in person, 49 via stream)
Feb Avg:	9:30 AM	209 total (67 in person, 142 via steam)
Mar Avg:	9:30 AM	130 total (60 in person, 70 via stream)
1st Q Avg:	9:30 AM	148 total (61 in person, 87 via stream)

Jan 5	9:30 AM	80 total (58 in person, 22 via stream)
Jan 12	9:30 AM	134 total (76 in person, 58 via stream)
Jan 19	9:30 AM	85 total (48 in person, 37 via stream)
Jan 26	9:30 AM	117 total (38 in person, 79 via stream)
Feb 2	9:30 AM	329 total (76 in person, 253 via stream)
Feb 9	9:30 AM	257 total (77 in person, 180 via stream)
Feb 16	9:30 AM	138 total (43 in person, 95 via stream)
Feb 23	9:30 AM	113 total (70 in person, 43 via stream)
Mar 2	9:30 AM	113 total (54 in person, 59 via stream)
Mar 9	9:30 AM	99 total (48 in person, 51 via stream)
Mar 16	9:30 AM	149 total (75 in person, 74 via stream)
Mar 23	9:30 AM	155 total (59 in person, 96 via stream)
Mar 30	9:30 AM	135 total (63 in person, 72 via stream)

**Respectfully submitted,
Cynthia L. Dixon
BoD Secretary**