

# St. Paul's Lutheran Church - Board of Directors Meeting Minutes June 15, 2020 (via conference call)

2020 St. Paul's Board of Directors present:

Zac Huffman, Tom Cook, Bernice Prescott, Jen Houck, Diane Segelhorst, Pastor Dave

Not present: Cyndie Dixon. Rick Wood

The meeting was called to order at 5:33 p.m. Pastor Dave offered the opening prayer, seeking guidance in reopening the church and all decisions, to grow His kingdom.

The minutes of the June 8, 2020 BoD meeting were approved as presented.

## Treasurer's Report - May 2020

- May Budget Status: 71.95% of goal, down from April 77.69% (offerings)
- Offerings YTD: \$62,523.17; under goal: **(\$24,371.69)**
- Expenses YTD: \$129,302.45; over budget **(\$28,225.35)** – the expense level was high because some longer-term projects were paid off in May
- Overall YTD: (all income minus expenses) **(\$58,383.38)**
- 2020 Budget: \$205,389.24; decrease of \$1,363.54 over 2019

## Pastor's Report

- Activities and actions prior to July 5 departure are continuing
- The first congregational meeting is this evening
- The first newsletter has been issued
- Pastor Dave continues talking to the shut-ins
- Pastor Dave is working with Teklu concerning details of his arrival
- The Sunday, June 14 service was conducted via Zoom; observations were that it went well except for a problem with transmitting the organ or piano music.

## Open Items from Last Meeting:

1. Rick Wood is setting up live streaming capability; a new piece of software is required; the goal is to be operational by July 5
2. Outreach Committee has provided an update on community food drive held on June 13 and 14:
  - The Next Door app and word of mouth were the most successful means of advertising
  - 48 bags/boxes of food were donated to 30 families (Life Bridge, others)
  - \$1,255 in gift cards remain
    - \* Outreach Committee recommends a donation of \$505 in cards to CCCC
    - \* Outreach Committee recommends a gift of \$100 in cards for Teklu and Tsion upon their arrival
    - \* Outreach Committee recommends that \$650 in cards be retained for emergency food needs

The BoD approved these uses; the availability of the remaining cards will be reviewed with Teklu for his information

3. Parker Retzer's St. Paul's Bell Tower was blessed and dedicated on June 13, with more than 30 people present; fellowship time followed in the parking lot.
4. There will be a food drive on June 27 and 29 to help restock the CCCC pantry, which has reopened.

#### Current Agenda Items:

1. The SED call documents have been completed and sent to the SED on June 15, via email and USPS. The documents contain much of the same information as was included in the congregational profile. St. Paul's will follow the District guide on salary. St. Paul's is paying the family's personal expenses during their move. Zac reported that Tsion's new employer is paying most of the moving costs.
  - Pastor Teklu and family will arrive on June 16, 2020 and will move into their townhouse on June 17.
  - A travel prayer calendar is being developed by Sharon Heineken.
  - Pastor Teklu's ordination and installation service will be on July 12, 2020 at 9:30 a.m. Pastors Schaefer and Halche will conduct the service. Planning is in process with Jane Felsentreger and Michele Angeli.
2. July newsletter will be prepared. Suggested topics include information on re-opening of the facilities, the food drive, and the arrival of Pastor Teklu.
3. The June congregation meeting will be moved to July, on a date to be determined. We will need to review the annual budget once we have all the cost details for the new pastor.
4. Reopening Ad-Hoc Planning Committee
  - Committee members are Diane Segelhorst, Patrice Jenstrom, Jane Felsentreger, Penny Courtney, Judy Tribby, Bonnie Weinhold, Jackie Abend, and Pastor Dave.
  - The second meeting was held on June 11; the next meeting is June 18.
  - A reopen survey was sent to the congregation on June 14, with responses due by June 21.
  - A congregational meeting to be held via Zoom is tentatively scheduled for Thursday, June 25. A concern was expressed that more people may want to come to the farewell and installation services than can be safely accommodated, noting that Pastor Dave and Pastor Teklu both have family members coming to the services respectively.
  - A medical guidance document has been prepared to outline the screening and protection guidelines to be implemented for reopening and for any use of the facilities. The document includes the policy and how it will be implemented.
  - Reopening is planned for July 5, 2020.

5. Service Views:

- March 29: 118	April 9: Maundy Thursday - 40	April 19: 52
- April 1: 29	April 10: Good Friday - 37	April 26: 43, 44
- April 5: 104	April 12: Easter - 42	May 3: 38
- May 10: 28	May 17: 36	May 24: 34
- May 31: 34	June 7: 25	June 14: 36

The meeting was adjourned at 6:10 p.m.

Respectfully Submitted,  
Bernice Prescott, Secretary