

St. Paul's Lutheran Church - Board of Directors Meeting Minutes July 14, 2021

2021 St. Paul's Board of Directors Present: Zac Huffman, Bernice Prescott, Rick Wood, Jen Houck, Diane Segelhorst, Carol Cook, Pastor Teklu
Not present: Cyndie Dixon

The meeting was called to order by Zac Huffman at 5:33 p.m. The opening prayer was offered by Pastor Teklu, who thanked God for being faithful and for His never-changing and caring love. He asked that God lead us in the way of His will and direction, guiding our actions and enriching our vision as an outward-facing church.

After discussion, the June 23, 2021 BoD meeting minutes were tabled, for revisions to be made prior to approval.

The Treasurer's Report for June, 2021, was presented, as follows:

June Budget Status: **100.17%** of goal, up from May 96.63%

- Offerings YTD: \$91,902.37; over goal by **\$159.79**
- Expenses YTD: \$83,563.60; under budget by **\$8,179.14**
- Overall YTD: all income minus expenses **\$20,285.79**
- 2021 budget: \$183,485.16; \$3,528.56/week is needed to meet budget

The Treasurer's Report noted that the significant increase in offerings included several large gifts. The Report was approved as submitted.

Pastor's Report

1. Pastor Teklu expressed appreciation for the celebration of his one-year anniversary at St. Paul's.
2. Member/family contacts are continuing, including hospital visits with one member.
3. The prayer team is meeting weekly and is also sending cards to persons for whom they pray; recipients have expressed appreciation.
4. Adult Bible class is currently studying the Book of Acts; persons have been encouraged to attend, and there are 10 to 15 attending in person or via Zoom each week.
5. The current sermon series is entitled "Faithful Disciple." A new series will begin on August 1.
6. Confirmation class will resume on September 2.
7. It is anticipated that we will begin live-streaming the first (8:15) service in August or September.
8. The pastor is pleased with the progress of Oasis, particularly the number of children attending.
9. The next ministry staff planning meeting is scheduled for July 21, 2021. The focus of that meeting will be the 3rd and 4th quarter Strategic plan activities.

10. Position descriptions are being developed for all staff, to identify and distribute responsibilities appropriately. This will enable everyone to know whom to contact for various needs and activities.
11. A children's music ministry is planned to be inaugurated in the fall.
12. The pastor is interested in reviving/implementing a men's fellowship program, possibly a breakfast gathering and/or a Bible study.

Open Items from Last Meeting:

1. Jerry and Marj Kane, as leaders of the hospitality team, are setting up the New Movers program. An information packet has been developed, to introduce new arrivals to St. Paul's. The Kanes plan to do the first mailing in the next two weeks.

Current Agenda Items:

1. Diane Segelhorst reported for the Reopening Ad-Hoc Planning Committee. The opening of the coffee bar and the kitchen, as well as the resumption of communion at the rail, will be revisited at the end of this summer.
2. The Strategic Plan project was discussed. Moving forward, the on-going teams will develop the quarterly activities pursuant to the established goals, in lieu of the Strategic Plan committee continuing that planning. A regular report will henceforth be included in monthly newsletters to the congregation.
3. The BoD discussed the product from the Mapping Center for Evangelism and Church Growth and concurred to continue subscribing to the New Movers program, at a cost of \$25 per month. The initial round of outreach activities is scheduled for August 1, 2021.
4. Zac Huffman and Pastor Teklu met with the technical team to discuss what is required in order to stream the early service. A new computer has been installed to assist with Pro-presenter, such that the back screens display for the pastor and musicians and the front screens display differently for the congregation. The target date for streaming both services is August. The technical team submitted a request for approximately \$1,500 to purchase the following hardware to support live streaming the first service:
 - * Ceiling mounted mics (4): captures audio: room, organ, St. Pauli's Girls, etc.(\$396.00)
 - * Input combiner (3): combines pairs of above mics into single inputs for soundboard (\$171.00)
 - * Piano Mic (2): Stereo pair of mics specifically designed to attach to and capture acoustic piano sound (\$698.00)
 - * Piano Mic Combiner (1): combines the pair of piano mics into single input for soundboard (\$130.00)

The technical team is seeking additional SED technology grants as well. The funding request was approved by the BoD.

5. An updated photo directory has been prepared by Jen Houck and was initially distributed on July 4. A few edits were subsequently identified, which Jen will address prior to posting to the Website.
6. Consideration is being given to replacing the current cleaning service, CoverAll, as the performance has been mediocre. The current charge is \$362 per month. LifeBridge personnel are a possible replacement.
7. A solicitation has been received from Google Street View, offering to include on their maps an inside, 360 degree view of the property, at a one time charge of \$599. The BoD discussed if it would provide support for the hospitality team outreach efforts, but decided that the videos on the church's website are better suited for that purpose and provide the advantage that they can be updated whenever desired. The relevant information is found at <https://instant360.com/case-study/>
8. BoD members previously received, via email of July 8, information on Concordia Church 360 Members, which is a web-based church management software. The information on this package is found at <https://www.concordiatechnology.org/church360/members/features/complete-list>

The cost is \$500.00 per year plus a \$199.00 start up charge. Although most BoD members had not yet reviewed it, comments stated we should consider this software, as it enables easy member data maintenance. Questions included who has access, who has input and view of the data, who would use the data and how and whether visitor information can be included. The pastor has worked with this program before and recommended its consideration. BoD members will review the program before the next meeting, at which time they can offer questions and comments preparatory to a decision.

9. The next BoD meeting will be Wednesday, August 11, at 5:30 p.m.

10. Service Views 2021:

April Avg:

4/1 & 4/2: 55 total (31 in person, 12 live stream / 12 later, 0 audio)

8:15 am 34 total (31 in person, no live stream, 3 audio)

10:30 am 50 total (31 in person, 13 live stream / 6 later, 0 audio)

May Avg:

8:15 am 36 total (34 in person, no live stream, 2 audio)

10:30 am 33 total (25 in person, 6 live stream / 2 later, 0 audio)

June Avg:

8:15 am 47 total (45 in person, no live stream, 2 audio)

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| 10:30 am | 27 total (21 in person, 6 live stream, 0 audio) |
| June 6 8:15 am | 73 total (71 in person, no live stream, 2 audio) |
| 10:30 am | 30 total (20 in person, 10 live stream, 0 audio) |
| June 13 8:15 am | 37 total (35 in person, no live stream, 2 audio) |
| 10:30 am | 29 total (27 in person, 2 live stream, 0 audio) |
| June 20 8:15 am | 41 total (40 in person, no live stream, 1 audio) |
| 10:30 am | 25 total (19 in person, 6 live stream, 0 audio) |
| June 27 8:15 am | 37 total (35 in person, no live stream, 2 audio) |
| 10:30 am | 25 total (19 in person, 6 live stream, 0 audio) |
| July 4 8:15 am | 35 total (33 in person, no live stream, 2 audio) |
| 10:30 am | 32 total (24 in person, 8 live stream, 0 audio) |
| July 11 8:15 am | 33 total (30 in person, no live stream, 2 audio) |
| 10:30 am | 32 total (24 in person, 8 live stream, 0 audio) |

The meeting was adjourned with prayer at 6:45 p.m.

Respectfully Submitted,
Bernice Prescott