

St. Paul's Lutheran Church - Board of Directors Minutes November 10, 2021

2021 St. Paul's Board of Directors:

Zac Huffman, Bernice Prescott, Cyndie Dixon, Rick Wood, Jen Houck
Diane Segelhorst, Carol Cook, Pastor Teklu

Present: Pastor, Zac, Cyndie, Jen, Diane, and Bernice

The meeting was called to order at 5:30pm.
Pastor opened with prayer.

The minutes of October 13, 2021 were approved.

Treasurer's Report – October 2021

October Budget Status: **87.89%** of goal, down from September 89.01%

- Offerings YTD: \$136,451.72; under goal: **(\$18,804.95)**
- Expenses YTD: \$148,014.83; under budget **\$4,889.55**
- Overall YTD: all income minus expenses **\$7,218.66**
- 2021 budget: \$183,485.16; \$3,528.56/wk needed to meet budget
- 2022 budget: final review, vote to approve for 12/5/2021 congregation meeting
(sent in separate email)

Pastor's Report:

Pastor continues to contact members of the congregation and their families via both phone calls and personal visits.

He continues to conduct a Sunday morning adult Bible study delving into the book of Acts.

Confirmation classes continue with 13 students.

The November sermon series is entitled "Experience Mercy".

With the resignation of Michelle, the Contemporary Music / Band is in a state of transition. Linda Craig and a team has been filling in on a temporary basis.

The next Ministry Staff Planning meeting is scheduled 7PM November 17, 2021 and the focus will be on the 2022 Strategic Plan activities.

Technical Issues:

Diane reported on the current tech issues concerning the Contemporary Music service. There have been issues with the mics. The levels must be checked immediately before the service begins. Diane suggested that we may have to pay someone to fix some of the issues regarding the tech equipment.

Open Items from Last Meeting

1. The Narthex Insulation will be conducted by The Cameron Group and the removal is scheduled for November 18 and 19, 2021. The new installation will take place on Nov. 22, 2021.

2. The current church cleaning service is Cover All. The job being done is mediocre. They must be given a 30-day cancellation notice according to their contract. Life-Bridge and St. Paul's have entered into an agreement to clean the building after that time expires. Appropriate tax documents have been submitted.
3. The Church Mgmt. software (Concordia / IconCMO) has been put on hold until Jan/Feb 2022.
4. An Eagle Scout Project to build a well containment well has been scheduled for completion by Dec. 1, 2021. The cost for materials is \$550.00. John Segelhorst is leading this project with Scout Scott William.

Current Agenda Items:

1. Reopening Ad-Hoc Planning Committee:

As Team Leader, Diane reported for the Reopening Ad-Hoc Planning Committee. The mask mandate was removed effective 10/31/2021. Classes and activities that involve children will still require masking. Diane, Penny and Sandi have discussed the safety precautions and protocols that will be in place for Advent by Candlelight that will be held on Nov. 28 in the Fellowship Hall. At other times, the kitchen and coffee areas will continue to be "off limits".

2. Strategic Plan:

St. Paul's has rehired Tina Jasion, Faithful Innovation Coach, to consult with our team to focus on the 2022 Strategic Plan activities and goals. Tina was hired for 4 sessions for the following dates, Nov 1, 22, Dec 6, 2021 and Jan 10, 2022.

3. Streaming Video & Audio

The target date for streaming both services is now November 2021.

The Tech team did not submit SED technology grant form. The equipment previously purchased needs to be installed.

4. A Congregation Meeting is scheduled for December 5, 2021.

5. Previously, St. Paul's purchased iPads for several contemporary band members. They have now been purchased by Michelle A for \$400.00.

6. 2021 - 2022 BoD / Officer / Team Leader / Staff Vacancies:

Diane S. will be leaving the Board at the end of 2021. We have Team Leader Vacancies for Property and the Tech Team. A Nominating Committee to find candidates for these positions is being headed by Madonna Howard.

We also have the following vacancies:

Contemporary Music Director (Michelle Angeli resigned 10/26/2021)

Office Manager (Cindy Drabick resigned 11/5/2021)
Treasurer (Charlotte Angeli resigning 12/31/2021)
Diane placed a job advertisement in a Facebook Group for the Crofton and surrounding areas for the Office Manager position.

7. 2022 Slate of Officers

PRESIDENT: Zac Huffman - term ends 12/21 (request voter approval to continue through 12/22)

VICE PRESIDENT: Bernice Prescott - 3 year term ends 12/22

SECRETARY: Cyndie Dixon - 3 year term ends 12/23

MEMBERS AT LARGE:

Rick Wood - 3 year term ends 12/23

Diane Segelhorst - 3 year term ends 12/21 (leaves BoD)

Jen Houck - 3 year term ends 12/22

Carol Cook - 3 year term ends 12/23

Judy Tribby - replaces Diane; begins 3 year term ending 12/24

Note: The terms of the MEMBERS AT LARGE will be adjusted so that the entire group of Members at Large terms do not end at the same time.

TREASURER: Charlotte Angeli Resigning 12/21

Michelle Crislip, Integrity Tax, takes over payroll and financial reports. **We need a volunteer to take over Accounts Payable.**

FINANCIAL SECRETARY:

Vacant - (Michelle Crislip - 3 year term ends 12/22)

The next BoD meeting will be held on Wednesday December 10, 2021, 5:30PM (?)

Service Views 2021 - 4th Quarter:

Oct Avg:

8:15 am 32 total (27 in person, 4 live stream, 1 audio)

10:30 am 41 total (24 person, 17 live stream, 0 audio)

Oct 3 8:15 am 29 total (26 in person, no streaming, 3 audio)

10:30 am 35 total (20 in person, 15 streaming, 0 audio)

Oct 10 8:15 am 33 total (28 in person, 5 streaming, 0 audio)

10:30 am 31 total (25 in person, 6 streaming, 0 audio)

Oct 17 8:15 am 34 total (29 in person, 5 streaming, 0 audio)

10:30 am 38 total (27 in person, 11 streaming, 0 audio)

Oct 24 8:15 am 29 total (24 in person, 5 streaming, 0 audio)

10:30 am 40 total (28 in person, 12 streaming, 0 audio)

Oct 31 8:15 am 33 total (28 in person, 5 streaming, 0 audio)

10:30 am 58 total (19 in person, 39 streaming, 0 audio)

Nov 7 8:15 am 40 total (35 in person, 5 streaming, 0 audio)
10:30 am 37 total (20 in person, 17 streaming, 0 audio)

Respectfully submitted,
Cynthia L. Dixon