

St. Paul's Lutheran Church - Board of Directors Minutes

October 11, 2023

2023 St. Paul's Board of Directors:

Zac Huffman, Bernice Prescott, Cyndie Dixon, Carol Cook, Judy Tribby,
Madonna Howard, Patrick Dugan

In attendance: Zac, Bernice, Carol, Judy, Madonna, Patrick

Call to Order - Opening Prayer

Zac opened with the Prayer For Peace from President Harmon.

Discussion and approval of September 13, 2023 BoD meeting minutes

September 13, 2023 meeting minutes were approved as presented.

Treasurer's Report - September, 2023

September Budget Status: **85.28%** of goal

- Offerings YTD: \$126,001.75; under goal by **\$21,746.64**
- Expenses YTD: \$80,824.73; under budget **\$66,923.66**
- Overall YTD: all income minus expenses **\$45,177.02**
- 2023 budget: \$193,764.25; \$3,726.24/wk needed to meet budget

The September 2023 financial reports were approved as presented.

- Dana & Zac met Wed, 10/11/23 to begin 2024 budget planning

Zac will present the preliminary proposed 2024 budget to BoD for comment prior to our next official meeting.

- Pr. Teklu memorial fund: \$15,700.00 (September, 2023)
 - ~ 9/21/23: First annual Mekane Yesus Seminary \$2,500.00 scholarship award to scholarship recipient: Student Mr. Obsa Shiferaw
- 9/13/23: \$289,556.02 from LCEF funded new Fidelity money market account
- 10/26/23: Jerry & Zac will meet with Fidelity to continue discussion on investment strategy
- Work continues re:
 - ~ Establish a Finance Team
 - ~ Draft an Investment Policy Statement

Pastor's Report - Vacancy Pr. Stephen Mentz

- ~ Month 3 observations
- ~ Adult Forum with Luther's Small Catechism continues

- Circuit Visitor:

~Pr. Matt Hilpert, Galilee Lutheran, Pasadena, MD
808-347-2876 (M), 410-255-8236 (O)
m.hilpert@glcpasadena.org

Open Items from Last Meeting

1. Church calendar needs improvement
 - Download link sent to congregation and added to member website

Information on adding calendar to devices sent in October 2023 newsletter. Patrice available to assist members if needed.

Current Agenda Items

1. Strategic Plan: Strategic Vision Refresh, Focus on 2023 activities
 - Continue review

Zac will discuss and emphasize need to focus on individual team goals during the 10/18/23 Ministry Staff meeting. Patrick stressed need for groups to maintain focus on 2024 strategic plan goals.

2. "Calling A Pastor" SED, LCMS Manual
 - ~ Congregation Profile sent to President Harmon 9/28/2023
 - ~ Call Committee announced to congregation 10/5/2023
 - ~ Initial Call Committee meeting date TBD

Zac sent Calling A Pastor - SED Manual on 10/10/2023 to each Call Committee member for review prior to initial meeting. Pr. Mentz will be available to assist as needed.

3. Streaming Video & Audio
 - Service streaming set up in nursery (no sound yet)

Tech discussion:

- **Suggest that pre-service announcement slides be slowed to allow folks to fully read. Zac will discuss with Diane.**
- **Suggest additional donate options e.g., Care Bags, Flowers, Memorials, etc., be added to the website "Donate" page for on-line donations. Zac will follow up with Patrice.**
- **Noted that service via Zoom "is terrible", needs to be muted to block background noise. Zac to check with Patrice to determine if Zoom link is published on website.**
- **East side sign board outage. Zac to get updates from Diane on repair ETA. If Rick Wood can't, Madonna has a friend she is sure can repair.**

4. Education - Outreach - Worship Updates
 - Toddler Time, one Sunday/mo: 10/1, 11/5, 12/3
 - Sunday school music time with Donna Willingham is a success
 - Reformation Sunday - 10/29/2023
 - Trunk-or-Treat, 1:00 PM - 3:00 PM Sunday, October 29, 2023
 - All Saints - Sunday 11/5/2023

- CCCC monthly specified food donations to continue
- Shut-in care bags continue (looking for Thrivent Action Team \$\$ to support)

5. Lutheran World Relief

- Volunteers gathered after 9/17/23 service: packed 16 boxes, 111 school kits
- 9/18/2023: kits delivered to LWR New Windsor, MD warehouse

Bernice, Madonna, Judy and Cyndie delivered the school kits.

6. Water cooler has been purchased, installation pending

7. New prayer list procedures announced to congregation 9/20/2023

8. Two responses to request for Thrivent Action Team member updates

- New list of current members will be developed for future use

Zac and Cyndie will review and update list of current Action Team members. Madonna stated that it is free money to support worthy projects.

9. Slate of Officers to be established

Carol Cook stated that she will end her 3 year term as of 12/2023. All recommended that we seek a young family member to replace Carol on the BoD.

10. Congregation Voter's Meeting scheduled for 12/10/2023 at 10:45 AM

11. Next BoD meeting: Wednesday November 8, 2023, 5:30 pm

12. Service Views 2023 - 2nd Quarter:

1st Q Avg:	85 total (49 in person, 36 via stream)
2nd Q Avg:	73 total (49 in person, 24 via stream)
3rd Q Avg:	70 total (47 in person, 23 via stream)
July Avg:	75 total (44 in person, 31 via stream)
Aug Avg:	69 total (48 in person, 21 via stream)
Sept Avg:	66 total (50 in person, 16 via stream)

Sunday Services:

July 2	9:30 AM	85 total (50 in person, 35 via stream)
July 9	9:30 AM	65 total (41 in person, 24 via stream)
July 16	9:30 AM	76 total (42 in person, 34 via stream)
July 23	9:30 AM	93 total (45 in person, 48 via stream)
July 30	9:30 AM	56 total (40 in person, 16 via stream)
Aug 6	9:30 AM	87 total (57 in person, 30 via stream)
Aug 13	9:30 AM	53 total (33 in person, 20 via stream)

Aug 20	9:30 AM	64 total (47 in person, 17 via stream)
Aug 27	9:30 AM	71 total (54 in person, 17 via stream)
Sept 3	9:30 AM	65 total (54 in person, 11 via stream)
Sept 10	9:30 AM	62 total (49 in person, 13 via stream)
Sept 17	9:30 AM	75 total (57 in person, 18 via stream)
Sept 24	9:30 AM	63 total (42 in person, 21 via stream)

6:05 PM - Meeting adjourned.

Respectfully submitted for Cyndie Dixon,
Zac Huffman