

## **St. Paul's Lutheran Church - Board of Directors Meeting Minutes September 30, 2020 (via teleconference)**

2020 St. Paul's Board of Directors present:

Zac Huffman, Tom Cook, Bernice Prescott, Cyndie Dixon, Jen Houck, Diane Segelhorst, Pastor Teklu

Not present: Rick Wood

The meeting was called to order at 5:33 p.m. The opening prayer was offered by Pastor Teklu, asking for God's spirit, love and guidance as we carry out the duties of the church in our community.

The minutes of the September 16, 2020 BoD meeting were approved as presented.

### **Pastor's Report**

1. Pastor Teklu reported that member/family meetings are proceeding well and he hopes to finish in approximately four weeks. He is also contacting visitors from the pre-COVID times. Telephone and in-home visits are continuing with homebound members. Lay members, including Jerry Kane, Sharon Heineken, Penny Courtney and Judy Tribby, have also begun visiting the homebound; he would welcome more persons, particularly men, to join this ministry.
2. Pastor Teklu reported receiving positive feedback from the daily Scriptures e-mails.
3. The Bible study of Galatians is nearing completion. The next area of study will be the Psalms. Pastor Teklu would like to see every member attend Bible study and will survey the congregation for preferred days/times.
4. Committee chair and staff meetings continue every two weeks. Participants are discussing the projected strategic plan and goals for each committee for the next year as input to the plan.
5. The SEC has provided a sample strategic plan document, which will be forwarded to BoD members. It was discussed that an ad hoc committee may be needed to draft a plan. Zac Huffman suggested we attempt to complete the plan by the end of the year. It was suggested that we ask Tina Jaison to be involved in some meetings to assist. It was also suggested that we look at the book "The Purpose-Driven Church" for suggestions.
6. Pastor Teklu attended a district training session for new pastors, as well as circuit meetings and coaching sessions with Zac Huffman.
7. Pastor Teklu would like to establish a prayer team, to intentionally pray for our community. He is identifying potential members and is seeking recommendations.
8. The next ministry planning meeting is scheduled for 10:00 a.m., Wednesday, October 7, 2020.

Open Items from Last Meeting

1. An update was provided on re-opening the church facilities to affiliated groups. An e-mail was sent to all groups on September 28, advising of the plans that needed to be provided and approved to enable them to resume meetings at St. Paul's. The CCCC, Quilters and Life Bridge had all previously been approved to use certain areas within the building.
  - a. Life Bridge has now submitted a plan to also use the fellowship hall and large classroom. The BoD reviewed and approved the plan. Zac Huffman will advise that the spaces can be used as of October 4, with a 25 person limit.
  - b. It was decided that a plan is not needed for the October 10 food drive, since persons will just drive up to drop off food outside. The committee will maintain a list of all workers at the drive and observe health requirements.
  - c. Charlton Henry has submitted a plan for his request to use the fellowship hall for instrumental music rehearsals. The BoD reviewed the plan and had questions about the brass instruments spraying particles and the use of bell covers. Charlton had proposed to mitigate this, the schedule and frequency of the rehearsals, and whether protections were proposed for non-brass instruments. Zac Huffman will communicate with Charlton about these items.
  - d. It was noted that all groups should be advised of the need to be flexible on scheduling as uses of the facilities increase.
2. The quilt sale is scheduled for November 5 through 7, with November 5 from 6:00 to 8:00 p.m. reserved for St. Paul's members and friends. It was noted that Life Bridge will move their Thursday evening service to Wednesday that week.
3. The policies review with Pastor Teklu was completed on August 12.
4. Electronic sign training is pending and will be scheduled and conducted by Rick Wood.

#### Current Agenda Items

1. Del and Patrice Jenstrom have suggested adding "sign content messaging" into the web committee's duties. This would include the content of messages to be posted and the actual posting duties. The BoD agreed. Zac Huffman will inform the Jenstroms.
2. The Abend family has requested to hold a private service for Adelaide Abend in the sanctuary on a date to be determined. There will be singing behind masks and the service will be live streamed for church members. The BoD approved the plans.
3. The BoD had received the proposed 2021 budget and provided a preliminary review. The BoD discussed increasing the maintenance allocation by \$1000, reviewing the youth ministry items, and revising the projected salary for the worship leader to match the approved level for the year. The next iteration of the budget will be reviewed in October and the final in November. The budget will be presented to the congregation for approval at the December congregational meeting. It was noted that contributions are not currently sufficient to support the proposed level of expenditures and it was recommended that we resume reporting

to the congregation the weekly need and offerings, as well as the service attendance and views.

4. The next BoD meeting will be held on Wednesday, October 14, 2020

5. Service Views:

- September 6: 58 total (25 in person, 10 live stream/19 later, 4 audio)
- September 13: 60 total (30 in person, 18 live stream/8 later, 4 audio)
- September 20: 49 total (26 in person, 15 live stream/8 later, 0 audio)
- September 27: 64 total (27 in person, 23 live stream/11 later, 3 audio)

The meeting was adjourned at 7:00 p.m. with prayer.

Respectfully Submitted,  
Bernice Prescott, Secretary