

## **St. Paul's Lutheran Church - Board of Directors Meeting Minutes June 22, 2020 (via conference call)**

2020 St. Paul's Board of Directors present:

Zac Huffman, Bernice Prescott, Cyndie Dixon, Rick Wood, Jen Houck, Diane Segelhorst, Pastor Dave

Not present: Tom Cook

The meeting was called to order at 5:32 p.m. The opening prayer was offered by Pastor Dave, thanking the Lord for His presence and gifts.

The minutes of the June 15, 2020 BoD meeting were approved as presented.

### **Pastor's Report**

- Activities and actions prior to July 5 departure: Pastor Dave reported that three congregational meetings have been held and went well; two more will be held this week. Sunday services are going well. He is working on plans for the ordination and installation service for Pastor Teklu and is contacting Teklu's family and friends concerning their attendance. He will conduct a final round of calls with our shut-ins.

- The Sunday, June 21 service was conducted via Zoom with 34 participating. Some BoD members reported the music was difficult to hear. The team is working to add the audio directly to the feed, which should improve the reception.

- Pastor Dave will meet at the church with Teklu at 9:00 a.m. on June 23.

### **Open Items from Last Meeting:**

1. Rick Wood reported he will be completing the livestreaming capability with the computer set-up as soon as feasible; the completion date is not yet known.
2. The food drive to restock the CCCC pantry will be held on June 27.

### **Current Agenda Items:**

1. Plans for Pastor Teklu's arrival:
  - The SED call documents have been completed and were sent to the SED on June 15; no response has been received.
  - Pastor Teklu and family arrived on June 17 and have moved into their home. The fellowship committee delivered gift baskets of items needed the first day as well as treats for the children.
  - The ordination and installation service will be held on July 12, 2020 at 9:30 a.m. Michele Angeli and Jane Felsentreger are working with Pastor Dave on the service development. Due to capacity limits at present, we will need a count of prospective attendees and will probably need overflow seating in the fellowship hall with service access via audio or Zoom streaming. A message will be sent to the

congregation to determine approximate number who will attend. It was suggested that seating be assured for those who respond and others will be seated if possible. Rick Wood said he will work on livestreaming to the fellowship hall.

2. Cyndie Dixon agreed to coordinate materials for the July newsletter; the BoD opined that this is an important way to keep congregants connected.
3. Zac announced that the congregational meeting originally planned for June will be moved to July, on a date to be determined.
  - Budget revision for 2020 will be deferred to the December meeting, as income and costs remain uncertain for the remainder of 2020. Changes needed will be incorporated into the 2021 budget at the December meeting.
  - Committee reports will be presented at the July meeting.
4. Reopening Ad-Hoc Planning Committee
  - Committee members are: Diane Segelhorst, Patrice Jenstrom, Jane Felsentreger, Penny Courtney, Judy Tribby, Bonnie Weinhold, Jackie Abend and Pastor Dave.
  - The third meeting was held on June 18.
  - The reopening survey was reviewed for the BoD. A total of 45 persons responded. The highlights included that people did expect the various precautions that will be taken; 60 percent of respondents want to return to church as soon as possible; others will not return until a COVID19 vaccine is available; respondents want the Sunday Bible study to continue to be held via conference call; 50 percent of those with children agreed there should be no children's activities at this time; and continuation of the pastoral calls to seniors without internet access is critical.
  - Congregational Zoom meeting will be held at 7:00 p.m. on Thursday, June 25; the meeting is to advise the congregation on the procedures that will be followed when the church reopens for services, and the differences that will be seen in the sanctuary. Diane advised re the information that will be provided to the congregation at the meeting, including as follows: All touchables have been removed from the sanctuary, including hymnals. Hand sanitizer stations have been set up for use upon entering and leaving. Communion will be taken via individual packets of wafers and juice which will be picked up upon entry. People will enter on the right side of the stairway and will sign in, in the event information is needed later for contact tracing. Name tags will be provided, since we will have a new pastor on July 12. Masks will be available and everyone must wear a mask. Congregants may select seats in any open pews, maintaining social distance, and once seated should remain so. Offering plates will be in rear and not passed. Congregants will leave via the right hand staircase and go directly outside, with no inside gathering. On July 5, persons may leave through the fellowship hall to see the new flooring and paint. There will also be a social activity outdoors.

- Zac and Diane have reviewed the medical guidance document that has been prepared, based on state requirements pertaining to employees and congregants. It will be available on the website and may be emailed to the congregation.

- Reopening is planned for July 5.

5. Use of facilities was discussed. Charlton has requested to use the parking lot or building for 5 to 7 students for music rehearsal during summer months. After discussion, it was decided to request that Michele Angeli talk to him about his needs to determine if they can be met outside. Zac reported that, as of the reopening on July 5, LifeBridge will also be permitted to resume their services. It is unknown if they will have services on Thursday as well as Sunday. It was noted that we do not want to limit them to Sunday if the Thursday service is also part of their worship. Zac has met with Pastor Juan, and they will follow our guidelines for use of the facilities, and there will be an initial walk-through as well to review the procedures. It was agreed that cleaning services will be resumed with Coverall; they will be instructed to clean thoroughly after LifeBridge's last service of the week but before our Sunday morning service. Any cleaning LifeBridge desires between our Sunday service and theirs will be at their expense. The question was raised as to when we will be ready for small groups and other groups to meet in the church building. Zac said we have committed to meet with the AA sponsor in mid-July to discuss when they can return.

6. Service Views:

- March 29: 118	April 9: Maundy Thursday - 40	April 19: 52
- April 1: 29	April 10: Good Friday - 37	April 26: 43, 44
- April 5: 104	April 12: Easter - 42	May 3: 38
- May 10: 28	May 17: 36	May 24: 34
- May 31: 34	June 7: 25	June 14: 36
- June 21: 23 screens with 34 participants		

The next BoD meeting will be on Tuesday, June 30, at 5:30 p.m.

The meeting was adjourned at 6:25 p.m.

Respectfully Submitted,  
Bernice Prescott, Secretary