

BoD Meeting Minutes

June 23, 2021

Present: Pastor, Zac Huffman, Bernice Prescott, Carol Cook, Rick Wood, Jen Houck, Cyndie Dixon and Diane Segelhorst

Pastor's Report:

Pastor continues to visit members of the congregation and their families, including Donna Howard and Betty Fallstich, upon the deaths of their mothers. He was pleased to report that Sally Myer has regained her health.

He reported that the Adult Bible Study continues to examine the Book of Acts, which examines the early church and stressed its relevance for today. It provides guidance for our personal growth as well as our ministry.

He continues preaching a Sermon Series entitled, "Living by Faith, Putting Faith in Action". The series focuses on the theme of discipleship and how the Holy Spirit enables us to be disciples.

The Worship Team continues to host "Oasis" every other Saturday from 4:00 – 5:00. There were two fellowship times in June where four and seven children attended respectively. The focus is bringing in the community. The team is working on getting more community members to attend. A corn hole game is being added for the attendees' enjoyment. More volunteers are needed to set up tables and set up the basketball hoop from the shed. Pastor noted that we are going in the right direction, and we must be persistent. It was noted that the LifeBridge congregation is not local and unable to attend or help with activities, such as Oasis.

Pastor noted that we need a young Youth Leader.

Pastor reported that the Ministry and Planning meeting was held. He noted that, despite the COVID pandemic, the goals set for Quarter 1 and 2 were met, except for the New Neighbors Plan.

Zac suggested that we refer to the meetings with Tina regarding the third and fourth quarter goals. It may be necessary for the Strategic Planning Team to meet again this week or next to reexamine those goals and put them into motion.

Pastor would still like to form a Men's Fellowship.

The Confirmation Class has taken a break for the summer and will resume in September. The students will continue to study the Ten Commandments and will resume with examining the third commandment.

Open Items:

Zac reported that the Congregational meeting went well with good discussion. He asked for feedback regarding Del Jenstrom's comments at the meeting regarding the Policy Based Governance structure. The issue was tabled for the time being. One concern was the fact that the people attending via Zoom couldn't hear the discussion. Cyndie suggested that Charlton supply a wireless mic for the next meeting. Rick added that we do have wireless mics and he will investigate that for the next meeting. At the December meeting, officers will be elected, and the budget will be passed.

Current Items:

Reopening Team:

Diane and her team will discuss the opening of the kitchen and coffee bar. The Reopening Team will inform us of the date when communion at the rails will resume.

Zac expressed concern regarding people in congregation who have not been vaccinated and not wearing masks. It seems we have no recourse.

Hospitality Team:

Zac reiterated Diane's comment from her email where she expressed concern as to the accuracy of the data and how the ethnicity is based on the first and last name of the family.

Cyndie recommended that we subscribe to the New Movers program. The new data will be received on a weekly basis. The program will cost \$25.00 per month. Cyndie stressed that we be consistent in sending our correspondence for one year to truly examine the effectiveness of the subscription.

Zac noted that the Community Connection program demands an annual subscription. The consensus of the team was to subscribe to New Movers.

Zac will talk to Jerry Kane, the team leader and get back to the BoD.

Bernice asked if the Community Connection program contains expanded data or provides data for different families than the New Movers program.

Diane explained that the Community Connection provides nationwide data, and we must filter that information by zip code. The information is updated every 6-8 weeks. The New Movers informs us of the distance from which people have recently moved.

Streaming:

The date for streaming the first service keeps being postponed.

Zac asked Rick for an update. Rick reported that until we get the new computer installed, it is hard to conclude. Rick has obtained a new computer with lots of memory and four outlets for video. It will replace the new computer.

Rick noted that ProPresenter needs 2 computers, 1 video output and one video stream.

Pastor suggested that we add the basic version of "Proclaim" to stream the first service and felt that the first service volunteers were more comfortable with "Proclaim".

It was noted that if the first service used Pro Presenter, that the service may not stream. Rick noted that "Proclaim" has more outputs.

A date for the implementation was discussed. Rick said that on July 10 he will install the new computer. He needs to get "Pro Presenter" working first and then install "Proclaim". A tentative date was set for July 17 for that installation. Pastor noted that that may be a challenge for Rick as he is very busy.

Zac noted that people continue to ask for the first service to be streamed.

Rick noted that he was not against anyone taking a simple computer and setting it up. Plan B – Another computer could be set up for a separate system.

Zac announced that the Tech Grant had been denied but, according to the District, money may be provided in next year's budget. Zac mentioned that it may be necessary to dig into our funds to continue the upgrade.

It was noted that the work and equipment has been generously donated by Rick.

Photo directory:

Zac talked to Kate Hausner and she reported that the new directory is in church office. Cindy will do the necessary updates.

Jen noted that the file must be put in a Word Doc so Cindy can open it. It was designed in another format.

Jen wanted clarification of the following:

- Should the term “Chairs” be changed to “Team Leaders”? *Yes*
- Should the Altar Guild be listed under the Worship Team or as a separate entity? *Separate*
- Should she add the newly formed Hospitality Team and add Jerry and Marj Kane as leaders? *Yes*
- Is the Stewardship Team still valid? *Diane noted that it was formed to establish online giving and now that that is complete, it does not have to be listed.*
- Is Rick or Charlie the Tech Team Leader? *Charlie*

Jen also noted that the directory will be sent to Zac, forwarded to Cindy in the next week or two and then published.

Pastor was asked for a head shot for the cover in addition to the family picture. He will provide.

Zac inquired how easy it will be to update. Jen replied that it will be simple.

Church Cleaning:

This has not been addressed.

Policy Based Governance Structure:

Zac opened a discussion regarding the Policy Based Governance structure and asked if the BoD had examined Del’s comments in an email sent after the Congre-

gational Meeting. It was noted that the role of an operations manager, as suggested by Del, would require another volunteer. We can gradually move into this more classic structure if necessary.

Bernice felt that we are overthinking the structure and that the team leaders are reporting to Zac, but he is not supervising every team. We should not overload a pastor with administrative tasks as that is not what he is called to do

Pastor noted that his role was to supervise the spiritual part of ministry and grow the Church.

Diane noted that presently the Worship Team and the Education Team appropriately report to Pastor and perhaps eventually the Outreach Team and Music will as well as they are part of the spiritual experience.

Zac noted that to Del's point, conflict of interest is not in his heart. His only goal is to benefit the church. Maybe eventually it will not be a full-time position. He forwarded Del's comments to Madonna and Kate. They suggested that we do not change the structure at this time as it is working well at this time.

Music Conference:

Zac reported that Michelle requested monies to attend an online conference and that he approved \$149.00 for a 3 -day conference.

Office Printer:

Zac reported that Cindy stated that the new copier is slow relative to printing. Mike Drabick thinks the old printer can be fixed with the purchase of a part that costs \$300.00. Purchasing a new high-speed printer for \$1000.00 was another solution.

Bernice questioned how much printing is done in the office.

Pastor reported that not more than 100 pages per week.

Diane added that she thought the new printer we recently purchased would have solved the printing problems.

Pastor responded that the new printed is slow, but clear, whereas the old printed was streaked.

Diane expressed that a new printed can be purchased for less than \$1000.00.

The Board decided that the office should rely on the slow one, not purchase a new one and not purchase the \$300.00 part.

Michelle's Music Proposal:

Michelle Angeli submitted a proposal for the BoD's consideration entitled, "St. Paul's Music Studio". It focused on music exploration classes for moms with infants up to Pre-k, age 3 - 4. There was much discussion relative to general pros and cons. Ultimately, the BoD decided not to approve at this time due to the following:

- conflicts with existing Strategic Plan
- desire to achieve current goals first before starting a new program
- not enough resources (people, funding) currently available

The BoD agreed to revisit in January 2022.

Pastor closed with prayer.

The next BoD meeting is scheduled for July 14.

